APPLICATION FOR COMMERCIAL BUILDING

CITY OF CUERO

COC USE ONLY:

Date Submitted:

_____

Amount Rec'd:

_____

Receipt No.

_____

Date Approved by Engineer:

_____

Address of Property: _____

Legal Description: _____

Proposed Business Name _____

Proposed Usage_____Construction Cost $_____

Please Circle if applicable: New Complete New Shell Only Lease Space Finish Out Remodel

Occupancy Usage Change: Yes No Is Exterior Elevation Changing: Yes No

Owner Name(s): _____

Phone:_____Email:_____

Contact Person:_____Company:_____

Phone:_____Email: _____

**Authorized Agent form must be completed if applicant is not owner*

Building Type:_____Type of Construction: _____

# of Floors/Sq. Ft: 1st_____sq. ft 2nd_____sq. ft

Total Foundation_____Heated and Cooled _____

The following items or information must be submitted along with this application:

☐ **Description**: Written proposal for the project and/or site plan. Describe in as much detail as possible the current and proposed uses/activities. Attach separate sheets as necessary.

☐ **Supporting Documents & Plan Sets**: 2 printed copy of the building plans (if applicable) for the property and electronic thumb drive submission of the plans to the City of Cuero. (18x24)

☐ **List of proposed contractors (General, Plumber, Electrician, and Mechanical) including License #s and contact information**

☐ **Deposit**: Made payable to the City of Cuero for the amount shown in the Fee Schedule.

☐ **Tax Receipt, Closing Statement or Deed, Authorized Agent Form, & Variance Application as applicable.**

NOTICE Permits are not valid and work cannot start until fees are paid and sub-contractor information is complete. Double fees will be charged for work started prior to obtaining a permit.

SUBMITTAL VERIFICATION/INSPECTION AUTHORIZATION

That I, as owner or duly authorized officer of the property hereinafter referenced, do hereby execute this document, acknowledge the above statements to be true and accurate to the best of knowledge, and understand that knowing and willful falsification of information will result in rejection of my application and may be subject to criminal prosecution. I agree to compliance with all applicable codes and ordinances of the City . I authorize the City or their representatives to visit and inspect the property for which this application is being submitted. I further understand that City Staff review time may take up to thirty (30) business days per review.

STAFF:

_____

_____

APPLICANT SIGNATURE

_____ _____

Printed Name Date