

# Cuero Municipal Library's 3D PRINTING POLICY

*The Cuero Public Library aspires to provide access of new and rising technologies, such as the 3D printer, to the public for educational activities or recreational purposes.*

## **POLICY:**

1. The 3D printer may be used for lawful purposes only. Patrons will not be permitted to use the printer to create objects that are:
  - Prohibited by local, state or federal law.
  - In violation of another's property rights. (Items subject to copyright, patent or trademark protection)
  - Unsafe, harmful, dangerous or that may pose an immediate threat to the well-being of others. (Guns, knives or other possibly lethal weapons)
  - Obscene or inappropriate items for the library environment.
2. Patrons do not need a valid Cuero Public Library card, but contact information is mandatory.
3. Children under the age of 16 must be accompanied by a parent/guardian at all times.
4. **Cost:** 3D printing at the library will cost 15¢ per gram, any object printed under one gram will also cost 15¢. KISSlicer, a program on the 3D computer, will pre-weigh the chosen object and library staff will then calculate price. **All 3D objects will need to be pre-paid before printing begins.**
5. 3D print objects must be smaller than 9"x9"x9" and objects are printed in single filament color with a PolyPrinter 229. Items printed from the 3D printer, that are not picked up within 30 days will become the library's property. The requesting patron must be present for printing, unless excused by librarian. Item(s) must be picked up by the individual who printed them or by a representative given authority by the individual requesting printed object. A phone call may be made to verify with the individual.

## **PROCEDURE:**

It is the responsibility of the patron to either have their design in mind, utilize the free websites we have saved, or have it prepared on a thumb drive. **Library staff will assist patrons with printing.**

The design must be applicable for printing with ABS filament.

If requesting patron has an account (**to be checked**) staff will verify his/her account is clear and information is updated before printing.

Settings are **NOT** to be changed unless instructed otherwise by the library staff.

**Print times are estimates and cannot be guaranteed, but prints must start and finish during the library's normal business hours.** The library reserves the right to allow only one print per day per person and deny requesting projects if they exceed the allotted time.

In cases of mechanical failure, objects failing to fully print, errors in the print process, or other factors not in a patron's control, patrons are expected to pay for completed objects and may not demand a new print in place of the original due to dissatisfaction with color, scale, quality, design, or other options pre-selected by the customer.

You must bring your own weights, rafts, or supports and clean them as to not cause holes, bumps, and rough edges on your 3D object.

**Disclaimer:** This policy and the procedures may change at any time. While the library staff makes every effort to oversee the use of the equipment in the printing of an object, the use of the printed object upon completion is not under the direction or control of the library staff. The library is not responsible for any object created with use of the 3D printer, including any harm or injury incurred as a result of any usage of the 3D printer or the object which is printed.